



**MINUTES**  
Meeting No. 655

January 11, 2018  
Tacoma Municipal Bldg., Room 248

Steve Snider called the meeting to order at 7:33 a.m.

**ROLL CALL**

TCRA Members Present: Steve Snider, Tess Colby, Alex Hogan, Karsen Keever, Zac Schon

TCRA Members Absent: Matthew Schemp, Dan Montopoli, Jason Kors, Lisa Lukan

Staff in Attendance: Jacinda Steltjes, Carol Hassard, Daniel Murillo, Gloria Fletcher

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**CONSENT AGENDA**

1. TCRA Meeting Minutes for December 21, 2017

**MOTION:** Steve Snider moved to approve the consent agenda as presented. Alex Hogan seconded the motion. The consent agenda received a unanimous passing vote.

**HOUSING**

2. 728 Market Street – NAIOP Real Estate Challenge (Presenter: Gloria Fletcher)

Staff provided an update on the TCRA owned property located at 728 Market Street. This item was informational only.

3. 5231 South Tacoma Way – RFP Update (Presenter: Gloria Fletcher)

Staff requested the Board's approval of the RFP evaluation criteria and approval to move forward with evaluating three firms to complete the condition assessment needed to obtain a Certificate of Occupancy for the former Starlite Lounge.

**MOTION:** Karsen Keever moved to approve the item based on revised criteria. Zac Schon seconded the motion, which passed unanimously.

4. Affordable Housing Strategies Consultant Request for Proposal (Presenter: Daniel Murillo)

Staff requested the TCRA Board authorize the following actions in support of the development of an affordable housing action strategy to increase and preserve affordable housing options in the City: 1) approve the use of

\$100,000 in UDAG funding, and 2) authorize the TCRA Administrator to enter into a contract with the selected Consultant following review by the Selection Committee.

**MOTION:** Karsen Keever moved to approve of the request with the addition to authorize TCRA representation on both Technical Advisory Group and Selection Committee. Steve Snider seconded the motion, which passed unanimously.

**FOR THE GOOD OF THE ORDER**

**MOTION:** Steve Snider moved to excuse the absent members from the TCRA Meeting. Alex Hogan seconded the motion, which passed unanimously.

**ADJOURN**

The meeting adjourned at 8:22 a.m.

Respectfully Submitted,

Dan Montopoli